

A.S.B. CONSTITUTION OF LYNDEN HIGH SCHOOL

ARTICLE 1 GENERAL A.S.B.

- Section 1 The name of this Association is “The Lynden High School Associated Student Body.”
- Section 2 The purpose of this Association is to promote all student activities in which its members participate.
- Section 3 All students registered at Lynden High School who have purchased an A.S.B. card are members of the A.S.B. and are entitled to all of the rights and privileges thereof. These privileges include, but are not limited to: Running for A.S.B., or Class office, holding membership in a club or activity, participating in a sport, being admitted to regular season home sporting events free of charge, and being allowed to attend all dances.
- Section 4 In the event that a student is financially unable to purchase an A.S.B. card, arrangements may be made by a Lynden High School counselor for that student to obtain an A.S.B. card at a reduced price.

ARTICLE 2 A.S.B. OFFICERS

- Section 1 The officers of the A.S.B. are the President, Vice President, Secretary, Treasurer, Inter-High Representative, and Activities Coordinator
- Section 2 The A.S.B. President is in charge of all the activities in which the Senate is involved throughout the year. He or she plans the agenda for the meetings and preside over them. The A.S.B. President may appoint other members to carry out special Senate tasks, and oversees these projects.
- Section 3 The A.S.B. Vice President is required to attend all Senate meetings, chair meetings in the absence of the A.S.B. President, and assist the other officers in the organization and completion of Senate activities. The Vice President shall be a member or the Attendance Review Committee during Attendance Appeals at the end of each semester.
- Section 4 The A.S.B. Treasurer is responsible for being present at all Senate meetings, giving a Treasurer’s Report of each classes balance, and chairing them in the absence of the A.S.B. President and A.S.B. Vice President. In addition, the A.S.B. Treasurer is responsible for any correspondence and/or paperwork involved with A.S.B. activities. The A.S.B. Treasurer must be the student liaison with the Business Office and should work with that office to fulfill any obligations of the A.S.B. required by the state.
- Section 5 The A.S.B. Secretary is the record keeper of all meetings and formal decisions, and is required to attend all meetings. The Secretary chairs the Senate meetings in the absence of the A.S.B. President, Vice President, and Secretary, and helps with all A.S.B. related projects.
- Section 6 The Activities Coordinator is responsible for being present at all Senate meetings, and help’s with all A.S.B. projects. He/she is also in charge of delegating classes the responsibility to change the reader board when requested to be changed by administration, as well as the recycling program. The Activities Coordinator plans assemblies, and promotes and helps plans other activities within the school with the help of A.S.B. officers.

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- Section 7 The Inter-High Representative is responsible for being present at all Senate meetings, and help's with all A.S.B projects. They must attend all NSLA (Northwest Student Leadership Association) meetings once a month and reports back to the class officers and Senate with information from the meeting.
- Section 8 The A.S.B. officers will be involved in planning and implementing major school activities including school elections, school assemblies, and community-service projects.

ARTICLE 3 CLASS OFFICERS

- Section 1 Class officer positions consist of President, Vice President, Secretary, Treasurer, and a minimum of three Representatives.
- Section 2 The Class President is in charge of all activities in which the class is involved throughout the year. He or she plans class meetings (preparing an agenda when necessary); chairs class officer meetings and appoint committees to carry out special tasks. He or she must attend all Senate meetings as a voting member
- Section 3 The Class Vice President shall attend all meetings of the class officers, chair meetings in the absence of the Class President; assist the other officers in the organization and completion of class activities. He or she must attend all Senate meetings as a voting member.
- Section 4 The Class Treasurer is responsible for being present at all class officer meetings. The Treasurer keeps records of the class money and chairs meetings in the absence of the Class President and Class Vice President. He or she must attend all Senate meetings as a voting member.
- Section 5 The Class Secretary is responsible for being present at all class officer meetings. The Secretary keeps minutes of the meetings, and is responsible for any correspondence and or paperwork involved with the class. He or she must attend all Senate meetings as a voting member.
- Section 6 The Inter-High Representative is responsible for being present at all class officer meetings. The Inter-High Representative has to attend all NSLA (Northwest Student Leadership Association) meetings once a month and reports back to the class officers and Senate with information from the meeting.
- Section 7 The Class Representatives are comprised of those students who run for class office and aren't elected. They are voting members of the Senate. They must attend all class officer meetings and Senate meetings as a voting member.
- Section 8 The Class Officers are responsible for class involvement with Homecoming, fundraising activities, dances, community service projects and similar activities.

ARTICLE 4 SENATE

- Section 1 The Senate is comprised of the A.S.B. President, A.S.B. Vice President, A.S.B. Treasurer, A.S.B. Secretary, Activities Coordinator, Inter-High Representative, the Class Officers and representatives.

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- Section 2 The Senate shall have charge of all student body money and appropriations and will represent the student body to the school faculty, administration, and School Board.
- Section 3 The A.S.B. President presides over the Senate and shall be a non-voting, non-partisan member of the Senate. In the case of a tie vote, the President shall vote to break the tie.
- Section 4 The Senate shall meet once a month or as necessary at the discretion of the President. There shall be a faculty advisor present at all meetings. The principal shall appoint the faculty advisor.
- Section 5 There must be a simple majority (50%+1) of members of the Senate present at a meeting to conduct any official business.
- Section 6 In the absence of the A.S.B. President, the A.S.B. Vice President presides over Senate meetings. The A.S.B. Treasurer presides over Senate meetings in the absence of both the A.S.B. President and A.S.B. Vice-President. The A.S.B. Secretary presides over the Senate meetings in the absence of the A.S.B. President, A.S.B. Vice President, and the A.S.B. Treasurer.
- Section 7 The A.S.B. Secretary keeps the minutes of all Senate meetings and is in charge of posting them in the school and delivering them to the principal to sign and approve the minutes.
- Section 8 The Senate will approve a budget for each A.S.B. activity in the spring for the following year. Any request for funds, which exceeds the budgeted amount, must be accompanied by a budget revision and approved by a two-thirds vote from the Senate.
- Section 9 A member of the Senate shall be dismissed from the Senate if:
1. The officer is absent from two Senate meetings without excuse.
 2. His/her grade point average drops below 2.50 for class officers and 3.00 for A.S.B. officers for any semester during his/her term in office.
 3. He/she ceases to be a member of the student body.
 4. He / she don't meet the criteria as outlined in this document for their A.S.B. position.
- Section 10 The Senate may delegate responsibilities to other student groups at any time they feel it to be appropriate.

ARTICLE 5 ELECTIONS

- Section 1 The purpose of the Spring Elections is to elect the A.S.B. Officers, Class Officers. Freshman Class Officers shall be elected at Lynden Middle School.
- Section 2 All election timelines shall be approved by the Senate.
- Section 3 A.S.B. President, A.S.B. Vice President, A.S.B. Treasurer, A.S.B. Secretary, Activities Coordinator candidates must be a future Junior or Senior.
- Section 4 The future Freshmen, Sophomore, Junior and Senior Class Officers shall be elected by their respective classes.
- Section 4 The A.S.B. President, Vice President, A.S.B. Treasurer, A.S.B. Secretary, Activities Coordinator, Inter High Representative must have the appropriate number of credits at the

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beginning of the fall term following their election to be members of either the junior or senior class, and have a cumulative grade point average of 3.00. All Class Officers and shall have the number of credits at the beginning of the fall term following their election to be members of their respective classes and have a cumulative grade point average of 2.50.

- Section 5 Each candidate shall have his or her speech approved by a designated faculty member before it will be allowed in an election assembly. All A.S.B. Officer Candidates shall present their speeches in an all school assembly. All Class Officer Candidates shall present their speeches in a class assembly.
- Section 6 Elections shall be held in a timely fashion after the election assembly.
- Section 7 The candidates receiving the majority (50%+1) of votes cast shall be declared elected.
- Section 8 No member of the A.S.B. may hold more than one of the following positions at the same time: A.S.B. President, A.S.B. Vice President, A.S.B. Treasurer, A.S.B. Secretary, Activities Coordinator, Inter High, Class Officer.
- Section 9 All members of student government must sign and have their legal guardian sign the co-curricular activities code before they assume office.
- Section 10 Any officer mentioned in Article 4 Section 9 of this Constitution found negligent in the performance of his/her duties might be recalled by a vote of the Senate.
- Section 11 An officer shall relinquish his or her office if expelled from school, cited on drug or alcohol violations or arrested by law enforcement.
- Section 12 Vacancies in the offices of the A.S.B. President; A.S.B. Vice President, A.S.B. Treasurer, A.S.B. Secretary, Activities Coordinator, Inter High, Class Officer, may be filled by a special election at the discretion of the Senate. If a current officer is elected they automatically step down from their previous position and another election will be held to fill their office.
- Section 13 To obtain office student must be at Lynden High School full time.
- Section 14 Seniors will not vote in the spring election.

ARTICLE 6 HANDLING OF A.S.B. FUNDS

- Section 1 The Treasurer shall approve all bills presented for payment to the A.S.B. Business Office.
- Section 2 The Treasurer shall keep a set of books, which shall be audited by the A.S.B. Business Office at least once a year.
- Section 3 No one shall buy goods or contract for the same in the name of the A.S.B. without first having obtained a properly approved purchase order.
- Section 4 A purchase order is invalid if it is not fully signed.
- Section 5 The Treasurer is authorized to pay only bills that are accompanied by a fully signed purchase order or those items listed on the budgets that don't require a purchase order.

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Section 6 All bills shall be paid by check.

ARTICLE 7
AMENDMENTS TO THE CONSTITUTION

Section 1 Amendments to this Constitution must be presented and passed by a majority vote in the senate. When a House of Representatives is created, it must then be presented to the House of Representatives and pass by a $2/3$ vote, then approved by certain officials.