



# LYNDEN

## SCHOOL DISTRICT

*Tradition + Pride + Excellence*

June 11, 2020  
School Board Meeting  
**Minutes**  
via Zoom/Phone Conference  
**6:30 P.M.**

### **1. Call to Order, Welcome, Pledge of Allegiance and Roll Call**

*Meeting called to order at 6:31 P.M. Board members in attendance were Steve Jilk, Brian Johnson, CJ Costanti, and David Vis. Board Director, Kelli Kettels was absent and excused. Student Directors Ruby VanderHaak and Riley Anderson were absent and excused.*

### **2. Good News**

- *A Shout-Out to Lynden High School staff and the Lynden Community for making the Senior Class of 2020 feel special under the COVID circumstances and guidelines.*
- *The parents of the senior class held a “drive-in” Baccalaureate ceremony that was well attended and celebrated.*
- *Work on starting school in the fall for school year 2020-2021 has begun.*

### **3. Approval of Meeting Minutes**

- May 14, 2020

*Brian Johnson motioned to approve the meeting minutes seconded by David Vis. Motion carried by voice vote.*

### **4. Consent Agenda**

- 2019-20 General Fund \$230,134.44 Warrants 157555 - 157617 dated May 15, 2020
- 2019-20 Capital Projects Fund \$566.00 Warrants 157618 – 157618 dated May 15, 2020
- 2019-20 ASB Fund \$7,845.93 Warrants 157619– 157634 dated May 15, 2020
- 2019-20 ACH General Fund \$945.71 Warrants 192000334 – 192000340 dated May 15, 2020
- 2019-20 General Fund \$202,952.08 Warrants 157649 - 157738 dated May 29, 2020
- 2019-20 Capital Projects Fund \$398,138.11 Warrants 157739 – 157743 dated May 29, 2020
- 2019-20 ASB Fund \$994.04 Warrants 157744– 157748 dated May 29, 2020
- 2019-20 ACH General Fund \$261.13 Warrants 192000341 – 192000342 dated May 29, 2020
- 2019-20 ACH ASB Fund \$1,346.68 Warrants 19200343 – 19200348 dated May 29, 2020
- Payroll Warrant \$1,586,678.20 dated May 29, 2020
- Payroll Taxes Transfers \$511,868.12 dated May 29, 2020
- Payroll Vendor DRS Transfer \$507,034.85 dated May 29, 2020
- Payroll Vendor \$572,720.84 Warrants 157635 – 157648 date May 29, 2020
- 2019-20 General Fund \$2,240.00 Warrants 157749 - 157749 dated June 3, 2020
- Personnel Action Items 6.11.20
- Donations 6.11.20

*Brian Johnson motioned to approve the consent agenda seconded by David Vis. Motion carried by voice vote.*

## 5. Information from the Audience

*None at this meeting.*

## 6. Reports

- **Superintendent**

*None at this meeting.*

- **Teaching and Learning**

*None at this meeting.*

- **Finance and Operations**

- **Budget Update - April**

*The Board reviewed information on the budget for April containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.*

- **Budget Update – 2020-2021 School Year**

*Patti Fairbanks provided information on the current outlook of the 2020-2021 school year budget. Patti informed the Board of enrollment projections, revenue, levy information, state funded programs, and grant allocation funding. Patti spoke about the Coronavirus Aid, Relief, and Economic Security (CARES) Act and how we will continue to analyze for budgeting.*

## 7. Board Workshop

- **Focus on Equality**

*Jim Frey addressed the focus on equality and the School District and Board of Directors commitment to support, teach, and reinforce the value of diversity as a community and ensure every student feels safe and is valued as a member of our community. Principals and Administration spoke about how to engage students in the schools.*

- **Re-Opening School in 2020-2021**

*The Board discussed the re-engagement of students and staff in an in-person school setting and the continued advisement from our local health department that will provide guidelines. In the coming months, based on guidelines, the Lynden School District will adjust planning as needed and communicate with the community.*

## 8. Action Items

- **Resolution No. 07-20 – WIAA Membership**

*The Board reviewed this resolution approving membership with the WIAA for the 2020-2021 school year. Brian Johnson motioned to approve Resolution No. 07-20 seconded by David Vis. Motion carried by voice vote.*

## 9. Policy

## 10. Adjourn Meeting

*Meeting adjourned at 7:50 P.M.*

*Next Board Meeting Scheduled for June 25, 2020 at 6:30 P.M.*

## 11. Executive Session (30 minutes)

*The Board discussed the Superintendent evaluation.*

**12. Adjourned Executive Session**

*Executive Session adjourned at 8:20 P.M.*

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**Jim Frey**  
**Superintendent**

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**Steve Jilk**  
**President**

**LYNDEN SCHOOL DISTRICT**  
**Lynden, WA**  
**Personnel Recommendations**  
**June 11, 2020**

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Freeman, Justyn	Pre School	Pre School Teacher	1.0	20.21 SY	New Position
Zamora, Ruby	Fisher	4 <sup>th</sup> Grade Teacher	1.0	20.21 SY	New Position
Silves, Laurie	Isom	5 <sup>th</sup> Grade Teacher	1.0	20.21 SY	Replaces Todd
Hobbs, Kyle	BVE	5 <sup>th</sup> Grade Teacher	1.0	20.21 SY	Replaces Farlow
Lyon, Alexandria	BVE	5 <sup>th</sup> Grade Teacher	1.0	20.21 SY	New Position
Miller, Bryan	LHS	ELA/CTE Teacher	1.0	20.21 SY	New Position
Gunderson, Vanessa	Fisher	K Teacher	1.0	8.31 – 12.18.20	Leave replacement for Peterson
Lynch, Catherine	Isom/LMS	OT	1.0	20.21 SY	New Position

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Burke, Kevin	District	Facilities Supervisor	8.0	6.1.20	Replaces Gillig
Brooks, Richard	LHS	Para Educator	6.75	20.21 SY	
Vis, Zachary	LHS	Para Educator	6.0	20.21 SY	Replaces McKee

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Parker, Linda	BVE	Teacher	1.0	8.31 – 10.30.20	Maternity Leave

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Varner, Elijah	LHS	Para Educator	6.0	9.2.20 – 12.20.20	Unpaid personal leave for student teaching

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Gillig, Reed	District	Facilities Supervisor	8.0	6.5.20	Resignation
McKee, Marcus	High School	Para Ed	6.0	6.19.20	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments

**Supplemental Resignations**

Name	Location	Position	Effective	Comments
McKee, Marcus	LMS	Basketball Coach	5.14.20	Resignation
Lindstrom, Katharine	LHS	Asst Cheer Coach	5.11.20	Resignation

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)