



LYNDEN SCHOOL DISTRICT

Tradition + Pride + Excellence

January 10, 2019

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31 P.M. Board members in attendance were Steve Jilk, CJ Costanti and David Vis. Board members Brian Johnson and Kelli Kettels were absent and excused. Student Directors Ruby VanderHaak and Cynthia Torres were present.

2. Good News

- Governor Jay Inslee has proclaimed January as School Board Recognition Month. Our volunteer school board members play a crucial role in developing policies and making tough decision on complex educational and social issues. Our board serves as a vial link between community and our schools and we thank them for their willingness to serve and we honor your dedication and hard work.
- Former Lynden High School teacher – turned Seattle Firefighter – Randy Anderson, spent this week training 230 high school students in the life saving skills of CPR and AED use.
- The Cheer Team has qualified for the State Cheer Competition on February 2nd in Battle Ground, WA.

3. Approval of Meeting Minutes

- December 13, 2018

CJ Costanti motioned to approve the meeting minutes seconded by David Vis. Motion carried by voice vote.

4. Consent Agenda

- 2018-19 General Fund \$607,128.25 Warrants 50177 - 50382 dated December 21, 2018
- 2018-19 Capital Projects \$58,281.49 Warrants 50383 – 50392 dated December 21, 2018
- 2018-19 ASB Fund \$45,263.81 Warrants 50393 – 50430 dated December 21, 2018
- 2018-19 ACH General Fund \$3,68.65 Warrants 181900119 – 181900144 dated December 21, 2018
- 2018-19 ACH ASB Fund \$922.03 Warrants 181900145 – 181900162 dated December 21, 2018
- Personnel Action Items 1.10.18
- Donations 1.10.18

David Vis motioned to approve the consent agenda seconded by CJ Costanti. Motion carried by voice vote.

5. Information from the Audience

None at this meeting.

6. Reports

Superintendent

- **Social Emotional Learning Update**

Tim Metz, Director of Special Education updated the Board on the tools and protocols that have been implemented to help support students with social/emotional/behavioral challenges and the tiered support provided to students, families, and staff. Tim explained the partnership with community entities to provide extra support and interaction with students. Tim updated the Board on the Youth Mental Health First Aid training for staff to assist in responding to student mental health needs.

- **Construction Update**

Jim Frey provided a summary of the Fisher Elementary and Lynden Middle School construction and completion status and additional projects that are expected to take place and others that are under consideration.

Teaching and Learning

- **Teaching and Learning Update**

None at this meeting.

Finance and Operations

- **Budget Update - November**

The Board reviewed information on the budget for November containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures. Patti explained the difference in the levy collection based on the new way Legislature directs the funds.

- **Budget Update 2019 - 2020**

Patti Fairbanks shared the preliminary calendar for the 2019-2020 budget preparation process. Patty provided a summary of enrollment over the past 5 years and the impacts on the budget when enrollment comes in higher or lower than anticipated.

7. Board Workshop

- **District Planning Committee**

Jim Frey, Steve Jilk, and CJ Costanti shared the discussions that took place at the January 8th District Planning Committee meeting. Topics of discussion at the meeting were Future Planning; School Safety and Security; Bond and Levy Rates; Balanced Programs; and Impact Fees.

- **Capital Facilities Plan (CFP) Update**

Jim Frey informed the Board about a draft CFP that will provide data on school facilities, enrollment, and projected growth over a six-year period. After review of the CFP, Jim will provide more details about impact fees.

- **Middle School Repurposing**

Jim Frey provided schematics designs and associated costs for repurposing the old middle school. Jim shared that a plan has been incorporated to create stages of remodeling by prioritizing based on student needs and the highest priority is preschool classrooms and associated essentials such as a bus pull through, storage, sprinkler system and HVAC system.

8. Action Items

- Resolution No. 01-19 – Apportionment Redirection

The Board reviewed the resolution which will allow funds to be transferred from the General Fund to the Capital Projects Fund for installing new surveillance and access control systems at the high school.

David Vis motioned to approve Resolution No. 01-19 seconded by CJ Costanti. Motion carried by voice vote.

9. Policy

The Board reviewed the following policies for second reading and approval.

- *Policy #6210 – Purchasing: Authorization and Control*

CJ Costanti motioned to approve these policies seconded by David Vis. Motion carried by voice vote.

- *Policy #6220 – Bid Requirements*

The Board has requested further clarification on Policy #6220

12. Adjourn Meeting

Meeting adjourned at 8:28 P.M.

13. Executive Session

Jim Frey
Superintendent

Steve Jilk
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
January 10, 2019

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Hendricks, Marjorie	LMS	Hi Cap STEM	.20	11.29 – 6.13.19	Added FTE teaching class during planning period

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Huaracha, Cynthia	Fisher	Office Personnel 2	6.0	1.7.19	Replaces Moreno
Postma, Jessica	Isom	Para Ed 3	3.0	12.17.18	New Position
McKenzie, Judith	Isom	Para Ed 1	6.0	12.17 – 4.12.19	Leave replacement for Strid
Nouwens, Nichole	BVE	Para Ed 1	4.42	1.7 – 4.12.19	Leave replacement for Holzer
Pruner, Joanne	BVE	Cook's Helper	2.0	1.7.19	Increased enrollment
Davis, Alpha	Isom	Cook's Helper	1.5	1.7.19	Increased enrollment
Nymeyer, Diane	LMS	Office Personnel 3	8.0	1.7.19	Replaces Kooistra
Davis, Ren	Isom	Custodian	8.0	1.22.19	Replaces Yefremova

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Swendt, Donna	Fisher	Office Personnel 2	8.0	1.7.19	Increase in hours
Kooistra, Annette	LMS	Officer Personnel 2	6.0	1.7.19	Replaces Warner

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Yefremova, Lyudmila	Isom	Custodian	8.0	1.2.19	Resignation
Kooiman, Martha	Transp	Bus Driver	4.42	12.19.18	Was on leave, now resigning

Supplemental Assignments

Name	Location	Position	Effective	Comments

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)