



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

January 11, 2018

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Kevin Burke, Steve Jilk, Kelli Kettels, and CJ Costanti. Board member Brian Johnson was absent and excused. Student Directors Rubia Orellana and Leslie Strandgard were in attendance.

2. Good News

- Lynden High School hosted an Inter-High event, bringing eight area schools together to collaborate on ways to improve the student experience. ASB officers decided the topics would focus on school spirit and student engagement. The purpose of this engagement is so kids go back with ideas to help their building. Students shared ideas related to assemblies, dances, freshman mentoring and in-class club time.
- Tess Carey's freshman and sophomore English classes are participating in Genius Hour that is part of a larger national push to encourage students to select a community-minded project and follow-through with a solution. In Genius Hour, students work on an inquiry project, something of their choosing. They will select an area that excites them, identify problems within that area and then develop an inquiry question that requires a tangible solution.
- Lynden Academy's soon-to-be Grads are working hard preparing for their graduation banquet by fundraising. Fundraising includes selling butter-braids, Lynden Academy wear, and pizza fundraisers!
- Lynden Middle School students have embraced their Student Spotlight. Each week a student is recognized for their acts of kindness and #LIONPRIDE.
- Although Fisher's garden is not yet planted and producing, that hasn't stopped the students to engage now with Common Threads, who will help plan, create and manage an on-site garden. In December they kicked off the program with cooking classes. After preparing the dish while learning about the ingredients along the way, they then had an opportunity to taste their creation.
- Be the One Mentoring is bringing a free after-school improv class to the high school for 8 weeks. Improvisational Theater allows students to develop communication, leadership, flexibility, and self-confidence in a fun and safe environment.
- January is School Board of Directors appreciation month. Thank you to our Board for their selfless service! We are grateful for you and what you do for our students and community.

3. Approval of Meeting Minutes

- December 14, 2017

Steve Jilk *motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.*

4. Consent Agenda

- 2017-18 General Fund \$12,737.39 Warrants 46563 – 46567 dated December 4, 2017
Voided checks #45793 - \$253; #46476 - \$549.87; #46502 - \$1,667.16; #46542 - \$157.98
- 2017-18 General Fund \$384,716.39 Warrants 46568 – 46437 dated December 20, 2017
- 2017-18 Capital Projects \$3,409,014.62 Warrants 46744 – 46763 dated December 20, 2017
- 2016-17 ASB Fund \$49,111.71 Warrants 46764 – 46789 dated December 20, 2017
- 2017-18 ACH General Fund \$6,481.97 Warrants 171800135 – 171800173 dated December 20, 2017
- 2017-18 ACH ASB Fund \$796.33 Warrants 171800174 – 171800178 dated December 20, 2017
- Personnel Action Items 1.11.18

Steve Jilk *motioned to approve the consent agenda seconded by Kelli Kettels. Motion carried by voice vote.*

5. Information from the Audience

None at this meeting.

6. Reports

Superintendent

- **Family Community Services Update**

Tim Metz, Special Programs Director introduced Margaret Vailencour and Carla Willis of Family Community Services and provided a background on the services they provide. Margaret and Carla shared their priorities for social emotional support for students and families to ensure that students come to school ready to learn. Carla spoke about mental health services. Margaret spoke of homeless students and families and meeting their needs by identifying services to provide support.

- **Mid-year Update**

Jim Frey reflected on the work taking place throughout the district. Jim provided a narrative summary of the work related to the District's Strategic Priorities and the areas of focus on instruction, collaboration, and social emotional support. Jim expressed the importance of all administrations work to make the district programs a success.

- **Construction Financial Tracking Report**

Jim Frey provided a spreadsheet with the most recent Capital Projects status. Jim continues to work with the architects and construction management to monitor the finances for the projects.

Teaching and Learning

None at this meeting.

Finance and Operations

- **Budget Update - November**

Patty Fairbanks presented information on the budget for November containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.

7. Board Workshop

- **Surplus of Property Discussion (Glennig St.)**

The Board continued discussions on the next steps regarding the Glennig St. property. The Board recognizes the community request to maintain the property as open space and would like to provide more time for the community to engage a plan to keep the property as open space. The Board decided to review this topic at the March 8th meeting.

- **Election Planning**

Jim Frey shared a timeline pertaining to future bond and levy dates for Maintenance and Operations, Technology, and Capital Facilities. The Board discussed enrollment, community growth and facility needs.

Steve Jilk motioned to approve the election planning seconded by CJ Costanti. Motion carried by voice vote.

8. Action Items

- **Fisher Trail Easement**

The Board reviewed a Trail Easement, Temporary Construction Easement and Slope Easement with the City of Lynden. The Board will continue discussion on the easements and take possible action at a future meeting.

- **Instructional Material Committee (IMC)**

The Board reviewed the list of Lynden High School career and education curriculum and Lynden Academy library and supplemental material recommended for approval by the IMC.

Steve Jilk motioned to approve the IMC recommended material seconded by Kelli Kettels. Motion carried by voice vote.

- **Resolution No. 01-18 Approval of Hearing – Exchange of Real Property (LMS North)**

Jim Frey explained the process to exchange property with the City of Lynden beginning with the Lynden School District holding a Public Hearing as well as surplus a portion of land on the current middle school property.

Steve Jilk motioned to approve Resolution No. 01-18 seconded by Kelli Kettels. Motion carried by voice vote.

9. Policy

None at this meeting.

10. Adjourn Meeting

Meeting adjourned at 8:30 P.M.

11. Executive Session

Jim Frey
Superintendent

Kevin Burke
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
January 11, 2018

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
McVicker, Desiree	Fisher	Teacher	1.0	12.18 – 6.12.18	Leave Replacement Caesar
Anderson, Marci	Fisher	Early K Teacher	.47	1.22 – 5.31.18	New Early K Program
Fleishman, Stephanie	LHS	Teacher	.33	1.24.18	ELA for EL Students
Lindstrom, Katharine	Fisher	Teacher	1.0	1.8 – 6.12.18	Leave replacement for Marci Peterson

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Suddock, Jana	LMS	Pre School Teacher	.20	1.2.18	Tues/Thurs due to increase pre school enrollment

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Jansen, Jean	LHS	Sign Language Interpreter	7.0	1.3.18	Replaces Quiroz
Lewis, Rebecca	Fisher	Noon Supervisor	2.0	1.2.18	

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Caesar, Cheryl	Fisher	Teacher	1.0	1.2 – 6.12.18	Unpaid maternity leave

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Young, Mary	LHS	Nurse	3.5	1.25 – 2.1.18	Unpaid personal leave

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Miner, Mackenzie	CT	Nurse Asst	7.5	12.19.17	Resignation

Supplemental Assignments

Name	Location	Position	Effective	Comments
Schouten, Kendra	LMS	C Volleyball Coach	1.22.18	
Tetu, Katherine	LHS	National Board Recipient	1.2.18	
Tetu, Jean-Jacques	LHS	National Board Recipient	1.2.18	
Dodd, Joelle	BVE	National Board Recipient	1.2.18	

Supplemental Resignations

Name	Location	Position	Effective	Comments
Weg, Jesse	LHS	Boys Head Golf Coach	2.26.18	Resigning .50 fte. Position will now be shared with another coach.

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)