



# Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

October 19, 2017

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

## 1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:31 P.M. Board members in attendance were Brian Johnson, Steve Jilk, Kevin Burke, and Kelli Kettels. Student Directors Rubia Orellana was in attendance and Leslie Strandgard was absent and excused.

Superintendent Frey requested that the Lynden Middle School Conference topic and the CTE Program topic be moved up in the Agenda. All Board members agreed.

## 2. Good News

- Lynden Middle School has begun a new ASB/student government class. There are 28 7th & 8th graders learning about student leadership. They planned and led the spirit assembly and the assembly was student ideas led by students. They are learning about the qualities of leadership and planning a school-wide fundraiser for Hurricane victims. Thanks to teacher, Amanda Bode for leading this group.
- Fisher Elementary was excited to see that more than 500 people came to the Open House event!
- Hope Lutheran Church has partnered again with Fisher to provide Backpack Buddies to 15 of their students. The backpacks are filled with a weekend's worth of high-quality food that is easy for students to eat and readily available.
- Bernice Vossbeck Elementary had a fabulous turn out at their back to school night. In addition to the regular classroom sessions, their school's positive behavior support and response to intervention and leadership reps presented the 4 R's to the families during the overview session: Rigor; Relevance; Relationships; and Resiliency.
- Lynden High School has 1 National Merit Commended Scholar, Zachary McKay
- High school student, Terry Robinson took 1st place in Public Speaking II at the National FBLA Convention this summer.
- Lynden High School is excited to host its first, competitive FBLA Cybersecurity Team with Jody Bogues as the supervisor. Also for the first year is introduction to the Drone club.
- The high school Yearbook program has joined the CTE Department and FBLA to provide more opportunities for kids to connect and make meaning of their learning.
- An after school enrichment program focused on Class of 2021 College Bound Scholarship has been started at the high school in partnership with Futures Northwest!
- Dalaini Niles and Hannah Swaney are the first two recipients of the Everyday Counts Attendance Incentive Program at the high school. The girls received gift cards from community partners, Little Caesars Pizza and Woods Coff, for their perfect attendance that week.
- Lynden High School had 9 Advanced Placement (AP) Scholars, 5 AP Scholars with Honors, and 4 AP Scholars with Distinction for 2017. AP Scholar designations are given to students who earn scores of 3 or higher on multiple AP exams during their high school career.

## 3. Approval of Meeting Minutes

- September 21, 2017 Joint Meeting

Kevin Burke motioned to approve the September 21<sup>st</sup> meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.

- September 28, 2017 Board Meeting

Kevin Burke *motioned to approve the September 28<sup>th</sup> meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.*

- October 12, 2017 Special Meeting

Kevin Burke *motioned to approve the October 12<sup>th</sup> meeting minutes seconded by Kelli Kettels. Motion carried by a 2 to 0 voice vote with 1 abstention.*

#### **4. Consent Agenda**

- 2016-17 General Fund \$73,995.59 Warrants 45789 – 45800 dated October 13, 2017
- 2016-17 Capital Projects \$180,626.78 Warrants 45801 – 45808 dated October 13, 2017
- 2016-17 ASB Fund \$6,634.02 Warrants 45809 – 45816 dated October 13, 2017
- 2017-18 General Fund \$181,074.10 Warrants 45942 – 46051 dated October 13, 2017
- 2017-18 Capital Project \$3,868,387.28 Warrants 46052 – 46058 dated October 13, 2017
- 2017-18 ASB Fund \$13,389.89 Warrants 46509 – 46066 dated October 13, 2017
- 2017-18 GF ACH \$1,985.15 Warrants 171800046 - 171800062 dated October 13, 2017
- 2017-18 ASB ACH \$22.50 Warrants 171800063 – 171800063 dated October 13, 2017
- Personnel Action Items 10.19.17
- Donations 10.19.17

*Steve Jilk motioned to approve the consent agenda seconded by Steve Kevin Burke. Motion carried by voice vote.*

#### **5. Information from the Audience**

*Sean Withrow requested to be informed of future details regarding the surplus of the Glenning Street property. The Board assured Mr. Withrow this topic will remain an open-forum for the community to engage in discussion.*

#### **6. Reports**

- **Student Presentation**

##### **Lynden Middle School Leadership/ASB**

*Lynden Middle School Leadership/ASB members Ava Peach, Samantha Escobar, Melissa Brossow, and Harrison Vandekop, along with ASB Coordinator Amanda Bode, presented the activities taking place in the middle school to encourage PRIDE (Positivity, Respect, Involvement, Dependability, Effort), the moto and #tag for the middle school students and staff. The students explained how they are promoting spirit events, fundraisers, and acknowledgement of student and staff highlights.*

##### **Middle School Conferences**

*Lynden Middle School Principal Molly Mitchell-Mumma, informed the Board of plans for middle school conferences this year and in the future. Molly provided the implementation and coordination of parent communication and the multiple ways of seeking ongoing feedback through surveys and meetings, and expectations of parents, staff and students.*

#### **8. Action Items**

##### **Career & Technical Education (CTE) Program**

*CTE Coordinator, Kent Victor explained the requirements of the Perkins Application Plan. Kent explained that the application requires Board approval for CTE Program Evaluation Process and CTE District Wide 5-year Plan. Kent informed the Board that community members and staff had input in the District Wide 5-year Plan. Kent informed that our district exceeded or met all of the 2015-16 targets and that districts are required to meet at least 90 percent of an agreed upon local adjusted level of performance for any of the core performance indicators. Kent provided what courses are currently and in the future able to receive college credits in high school. The Board asked what CTE programs may be offered in the future.*

*Steve Jilk motioned to approve the CTE Program seconded by Kevin Burke. Motion carried by voice vote.*

## 6. Reports (continued)

- **Superintendent Enrollment**

*Jim Frey provided background on the recent enrollment study conducted by an outside consulting firm. Jim explained the enrollment study included 5 different formulas to predict enrollment; The Cohort (linear K), Cohort (natality K), % Change, Regression and Student per housing unit. The benefit of having a variety of measurements is that we can use the information to see trends that all formulas include without having to select one to be the measure.*

### **Construction Update**

*Jim updated the Board on the four classroom additions at Fisher Elementary and the final punch list. Jim gave recognition to Fisher Elementary Principal Courtney Ross, on the way she simultaneously has handled the construction process as well as staying engaged in day-to-day school business. Jim shared the status of Lynden Middle School construction, how it is moving at a rapid pace and how he is impressed with the team work of our architects, contractors and sub-contractors*

- **Teaching and Learning Core Instruction**

*Elizabeth Hamming presented the concept of Deeper Learning for 21<sup>st</sup> Century competencies for citizenship, college, career, and lifelong learning. Elizabeth highlighted instructional strategies to support students at every level of learning for surface learning, deep learning and transfer learning.*

- **Finance and Operations Budget Update – August Preliminary**

*Patti Fairbanks provided information on the preliminary budget for August containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures. Patti informed the Board of Capital Projects fund for Fisher Elementary. Patti will provide further information regarding the final August budget at a future meeting.*

## 7. Board Workshop

### **School Board Linkage Activities**

*The Board reviewed topics to from them to engage in with community and stakeholders. The Board discussed the appropriate subject and when, how these subjects should be initiated.*

### **School Board Committees**

*The Board discussed their current committee assignments and how they would like to go forward to fulfill the Finance Committee, Curriculum and PD Committee, Evaluation Committee, and Facilities and Planning Committee.*

### **Surplus Property**

*Kevin Burke, Kelli Kettels and Jim Frey provided information to Brian Johnson and Steve Jilk regarding the October 12<sup>th</sup> Public Hearing pertaining to the sale of Glenning Street property. The Board discussed the interests of the public and permitted obligations of selling the property and possible next steps. The Board is in agreeance to continue communicating with the public about the intent of the Glenning Street property.*

**9. Policy**

*None at this meeting.*

**10. Adjourn Meeting**

*Meeting adjourned at 9:15 P.M.*

**11. Executive Session (30 minutes)**

***SEIU Contract***

*The Board reviewed the 2017-2020 SEIU Contract and negotiations.*

*Executive Session opened at 9:25 P.M.*

*Executive Session lasted 20 minutes*

*Executive Session adjourned at 9:45 P.M.*

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**Jim Frey**  
**Superintendent**

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**Brian Johnson**  
**President**

**LYNDEN SCHOOL DISTRICT**  
**Lynden, WA**  
**Personnel Recommendations**  
**October 12, 2017**  
**October 19, 2017**

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Assink, Tanya	Isom	Para Educator	2.0	10.9.17	
Meenk, Carlisle	LA	Para Educator	3.0	10.16.17	Mon/Wed/Fri Only
Bonsen, Karla	LMS	Secretary 2	6.0	10.16-6.12.18	Replaces Marsh
Wilson, Jacqueline	LMS	Noon Supv	1.5	10.16.17	
Stewart, Raquel	LMS	Noon Supv	1.5	10.16.17	Replaces Chanik

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Black, Karole	LMS	Para Ed 3	3.0	10.4 – 6.12.18	3 hours a day on Wednesdays added due to high enrollment – non continuing
Young, Mary	LHS	Nurse Assistant	3.5	10.2.17	30 minutes per day added

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Turgeon, Abigail	Isom	Teacher	1.0	11.13 – 12.22.17	Dates approximate – maternity leave

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Ward, Cynthia	LMS	Secretary 3	8.0	3.26.18 – 4.13.18	Unpaid leave (spring break 4.2 – 4.6)

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Dykstra, Peggy	BVE	Cook's Helper	5.0	10.9.17	Formerly on unpaid leave, now resigning
Chanik, Kara	LMS	Noon Supv	1.50	10.10.17	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
Korthuis, Leah	LHS	Asst Girls Basketball Coach	12.7.17	Replaces Bogaard
Hendricks, Marjorie	LMS	Joint Technology Team Chair	17.18 SY	
Medcalf, Nicole	LMS	Joint Technology Team Member	17.18 SY	
Yoder, Katie	Fisher	Joint Technology Team Member	17.18 SY	
Dillard, David	LMS	Boys Wrestling Coach	1.22.18	Replaces Scotter
Kok, Jerry	LMS	Asst Boys Basketball Coach	10.31.17	Replaces White
Parson, Chad	LHS	Head Boys Wrestling Coach	11.13.17	

**Supplemental Resignations**

Name	Location	Position	Effective	Comments
Akers, Kathy	LMS/LHS	Asst Girls Soccer Coach	10.20.17	Resignation
Gallegos, Frankie	LHS	Head Boys Wrestling Coach	10.11.17	Resignation

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)