



# Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

November 10, 2016

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

## 1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:30 P.M. Board members in attendance were Brian Johnson, Steve Jilk, Mike Haveman, Kevin Burke, and Dominic Shiu. Student Directors Katelyn Fullner and Devin Gartner were present.

## 2. Good News

- Since the beginning of Be the One launch in 2013, 94 adults have applied to be mentors. Of those adults, 83 mentored a high school or middle school student for at least one school year. Of those adults, 72 returned for a second year or took on another student (87% retention rate is here, 50% is average).
- Great job by the high school counseling staff and High School and Beyond secretary on a successful FAFSA/WASFA night. Fifty-three students began the process (49 from LHS, 4 from other schools - 38 last year). There were 59 helping adults and 11 volunteers.
- Tate Hutchins qualified for state cross country. This is the first boy that we have had qualify in over 10 years!
- The fall sports teams served lunches to the elementary students. This has been a tradition for at least 15 years. The teams also interacted with students during recess. It was a fun time for all.
- Lynden High School held their Multicultural Night and had 150 people in attendance. The students who organized the event were thankful for donations from many area businesses.
- The Sports Medicine Club completed their fall blood drive in cooperation with Blood Works Northwest. Organizer Abbey Snyder and student volunteers helped service 51 donors, including 30 first-time donors. This drive will benefit 129 patients in the hospital.
- Lynden Academy has moved to their new location and are settling in very well. They are thankful for the many hands that moved them.
- The Lynden Chess Club is growing.
- Robotics Club is using Google Street View for presentations.

## 3. Approval of Meeting Minutes

- October 23, 2016

Mike Haveman *motioned to approve the meeting minutes seconded by Dominic Shiu. Motion carried by voice vote.*

## 4. Consent Agenda

- 2016-17 General Fund \$244,098.11 Warrants 42476 – 42561 dated October 31, 2016
- 2016-17 Capital Projects \$1,402,979.41 Warrants 42562 – 42566 dated October 31, 2016
- 2016-17 ASB Fund \$30,392.50 Warrants 42567 – 42612 dated October 31, 2016
- 2016-17 GF ACH \$4,830.98 Warrants 161700051 - 161700067 dated October 31, 2016
- 2016-17 ASB ACH \$1,111.78 Warrants 161700068 – 161700071 dated October 31, 2016
- Payroll Warrant 42442 \$712.91 dated October 31, 2016
- Payroll Direct Deposits \$1,630,894.59 dated October 31, 2016
- Payroll Vendor Warrants 42443 – 42475 \$779,185.59 dated October 31, 2016
- Transportation Fund – None
- Personnel Action Items – November 10, 2016

Steve Jilk *motioned to approve the consent agenda seconded by Mike Haveman. Motion carried by voice vote.*

## 5. Information from the Audience

*Dante Alexander expressed his views on lock down procedures, clear objectives, and debriefing. He spoke of the term "Rise to the occasion vs. Fall to our training" and options of "go bags".*

## 6. Reports

- **Superintendent**

- **24 Credit Graduation Requirements**

- Ian Freeman updated the board on committee meetings taking place to accommodate the new state 24 graduation credit requirements. The committee is discussing changing class schedules, the need for more space, and utilizing mobile space for computer use. The board discussed the implications for staffing and the types of classes that could possibly be offered.*

- **Student Fees**

- Jim Frey provided information on student fees and the cost to families for both curricular and co-curricular activities. The board discussed which fees are appropriate for the school district to pay. This topic will be addressed again after the Legislative Session and during budget planning.*

- **Superintendent Evaluation Process**

- Jim Frey shared the superintendent evaluation timeline with the board and the process of input and feedback for the evaluation.*

- **Teaching and Learning**

- None at this meeting.*

- **Finance and Operations**

- **Budget Update – 2015-2016 End of Year**

- Patti Fairbanks updated the board on the phases of review and submittal of the F196 2015-2016 end of year budget. The final numbers of this report will be updated and discussed at the December board meeting.*

## 7. Board Workshop

- **Facilities Priority Needs**

- David VanderYacht provided an update on a priority list of facility items that reflect the order that we will consider using additional funds for from the capital bond. Topics were focused around current projects, safety and security and maintenance, classrooms, and land. The board will move forward and explore adopting resolutions to move forward with projects.*

## 8. Action Items

*None at this meeting*

## 9. Policy

- **First Reading**

*The board discussed the following policies in first reading.*

*Policy No. 2145 – Suicide Prevention*

*Policy No. 3122 – Excused and Unexcused Absences*

*Policy No. 3230 – Student Privacy and Searches*

*Policy No. 4210 – Regulation of Dangerous Weapons on School Premises*

*Policy No. 4215 – Use of Tobacco, Nicotine Products and Delivery Devices*

*Policy No. 4218 – Language Access Plan*

*It was requested that Policy No. 2145 be further reviewed.*

## 10. Adjourn Meeting

*Meeting adjourned at 7:55 P.M.*

## 11. Executive Session/Adjourn Meeting

*None at this meeting.*

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**Jim Frey**  
**Superintendent**

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**Brian Johnson**  
**President**

**LYNDEN SCHOOL DISTRICT**  
**Lynden, WA**  
**Personnel Recommendations**  
**November 10, 2016**

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Toften, Laura	LHS	Para Ed 2	2.0	10.26.16	New position supporting ELL students
Holleman, Delores	Transp	Bus Driver	1.50	10.31.16	McKinney Vento Route- Non Continuing
Speer, Aimee	LMS	Nurse	3.0	11.1.16	New Position

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
VanderHaak, Jewel	Isom	Para Ed – Extended Day	1.0	11.7 – 5.5.17	
Oostra, Erica	Isom	Para Ed – Extended Day	1.0	11.7 – 5.5.17	
Powell, Robin	Isom	Para Ed – Extended Day	1.0	11.7 – 5.5.17	
Winter, Stephanie	Isom	Para Ed – Extended Day	1.0	11.7 – 5.5.17	
Sandland, Michelle	Isom	Para Ed – Extended Day	1.0	11.7 – 5.5.17	
Rothwell, Tiffany	Isom	Para Ed – Extended Day	1.0	11.7 – 5.5.17	

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Stitt, Jennie	Fisher	Para	6	10.31 – 11.18.16	Medical Leave
Erickson, Michelle	BVE	Para	6	1.23 – 5.11.17	Personal Leave

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
McKee, Marcus	LMS	Asst Girls Basketball	10.31.16	Replaces Hommes
Shagren, Trey	LMS	Asst Boys Basketball	10.31.16	Replaces Victor

**Supplemental Resignations**

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)