



LYNDEN

SCHOOL DISTRICT

Tradition + Pride + Excellence

December 12, 2019

School Board Meeting

Minutes

Main Street Campus Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Steve Jilk, CJ Costanti, Kelli Kettels and David Vis. Director Brian Johnson was absent and excused. Student Directors Riley Anderson and Ruby VanderHaak were absent and excused.

2. Oath of Office

The Board agreed that the Oath of Office for recently elected Board of Directors will take place at the January 9th, 2020 regular meeting.

3. Good News

- Marathon Club was a success! A huge thank you to the parent volunteers who make this happen by volunteering every lunch from mid-September through Thanksgiving, punching cards and motivating students. Also, a huge thank you to our PE teachers who prioritize this great event and kick it off. Fisher students ran a total of 8,705 miles. 147 students completed at least one marathon. 31 completed two marathons; 6 completed 3 marathons; 2 completed 4 marathons and 1 student broke all records, running 5 marathons (+14.5 miles). KUDOS Team Fisher! And thank you to the board members that came out and punched final mile cards on Friday evening. It's great to have the community out at the LHS field showing their support.
- Some great results in our Fall Sports events. Soccer, Volleyball, and Football all won northwest conference titles and swim, tennis and cross country earned great recognition in their leagues. Chris Elsner was named coach of the year for volleyball and Carlos Melendez was named coach of the year for girls soccer. Many of our athletes were named to 1st and 2nd team all-conferences.
- OSPI provided notice that our Summer Food Service Program was a success and there were no findings upon their inspection. The program provided 643 nutritious meals to our students.

4. Approval of Meeting Minutes

- November 14, 2019
- November 20, 2019
- December 5, 2019

CJ Costanti motioned to approve the meeting minutes seconded by David Vis. Motion carried by voice vote.

5. Consent Agenda

- 2019-20 General Fund \$412,766.94 Warrants 156145 - 156253 dated November 29, 2019
- 2019-20 ASB Fund \$15,228.07 Warrants 156254– 156275 dated November 29, 2019
- 2019-20 ACH General Fund \$2,870.76 Warrants 192000103 – 192000120 dated November 29, 2019
- 2019-20 ACH ASB Fund \$940.58 Warrants 192000121 – 19200129 dated November 29, 2019
- Payroll Direct Deposit \$1,665,930.80 dated November 29, 2019
- Payroll Taxes Transfers \$531,644.44 dated November 29, 2019
- Payroll Vendor DRS Transfer \$512,371.89 dated November 29, 2019
- Payroll Vendor Warrants \$523,910.97 Warrants 156123 – 156144 dated November 29, 2019
- Personnel Action Items 12.12.19
- Donations 12.12.19

David Vis motioned to approve the consent agenda seconded by Kelli Kettels. Motion carried by voice vote.

6. Information from the Audience

None at this meeting.

7. Reports

Superintendent

- **Elementary Counseling Program**

Elementary Counselors, Tausha Caldarella, Liz Grant, Tanya Robinson, and intern Leslie Greadagor provided an overview of the counseling program in the elementary schools. They shared about Tier I and Tier II focus on strategies for interventions. The counselors shared about student and family events and opportunities to engage with school staff throughout the year, and services and supports that are provided. The counselors spoke of the different needs in each building to support school climate, promote academic, and social/emotional and life success.

Teaching and Learning

None at this meeting.

Finance and Operations

- **Budget – Year End Report**

Patti Fairbanks provided reports on the 2018-2019 year-end financial status which included the General Fund Balance Sheet; F-196 Balance Sheet; Budget Status Report; F-196 Statement of Revenues, Expenditures, and Changes in Fund Balance; and F-196 Schedule of Long-term Liabilities. The F-196 Year End report has been reviewed and approved by OSPI.

- **Budget – Year End Report**

The Board reviewed information on the budget for October containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.

Board Reports

- **Levy Updates**

Jim Frey provided an update on the informing being presented to the community of the upcoming February 11th, 2020 Special Election, for the replacement of the Educational Programs and Operations (EP&O) Levy and the Facilities and Technology Levy. Jim shared information on growth within the schools and the capacity of learning spaces.

- **WSSDA Conference Update**

Board Director, David Vis, shared the experience and information about the breakout sessions he and other board members attended during the WSSDA Annual Conference.

8. Action Items

- **Resolutions**

The Board discussed the following resolutions for approval.

- *Resolution No. 16-19 – Main Street Campus Award of Construction Contract*

CJ Costanti motioned to approve Resolution No. 16-19 seconded by David Vis. Motion carried by voice vote.

- *Resolution No. 17-19 – Acceptance of Building Commissioning Report – Lynden Middle School*

David Vis motioned to approve Resolution No. 17-19 seconded by Kelli Kettels. Motion carried by voice vote.

- **Annual Organizational Meeting**

The Board discussed whom to appoint to the positions of School Board President, School Board Vice President, and WIAA Representative. The Board chose Steve Jilk as President, Brian Johnson as Vice President, and David Vis as WIAA Representative.

Kelli Kettels motioned to approve Steve Jilk as President seconded by David Vis. Motion carried by voice vote.

Kelli Kettels motioned to approve Brian Johnson as Vice President seconded by David Vis. Motion carried by voice vote.

CJ Costanti motioned to approve David Vis as WIAA Representative seconded by Kelli Kettels. Motion carried by voice vote.

The Board agreed on committee appointments as follows:

Finance Committee – Brian Johnson and David Vis

Curriculum Committee – Steve Jilk and Kelli Kettels

Superintendent Evaluation Committee – Steve Jilk and Brian Johnson

Facilities and Planning Committee – CJ Costanti and David Vis

Communications Committee – Kelli Kettels and CJ Costanti

Board School Calendar Committee – Brian Johnson and Kelli Kettels

9. Policy

- **Second Reading**

The Board reviewed the following policies for adoption:

Policy #3211 – Gender Inclusive Schools

Policy #3241 – Student Discipline

Kelli Kettels motioned to approve Policy #3211 seconded by CJ Costanti. Motion carried by voice vote.

CJ Costanti motioned to approve Policy #3241 seconded by Kelli Kettels. Motion carried by voice vote.

10. Adjourn Meeting

Meeting adjourned at 8:25 P.M.

11. Executive Session

Jim Frey
Superintendent

Steve Jilk
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
December 12, 2019

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Toften, Oskar	LHS	Custodian	8.0	11.25 – 6.19.2020	Leave replacement for Trubnikov
Grigsby, James	Transp	Bus Driver	5.58	12.3.19	Replaces O’Brine
Finn, Teresa	LMS	Noon Supv	2.25	11.25 – 6.10.2020	Lv replacement for Parker

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Bates, Andrea	LMS	Para Ed	6.0	11.12.19	1 hour per day added
Lewis, Antonia	BVE	Noon Supv	3.17	1.6.20	Increase in hours vacated by Olney
Tolsma, Sara	FES	Para Ed	6.0	12.16.19	Resign noon supv at BVE to accept Para position vacated by VanRijswijck
Hernandez, Anna	Main St	Family Community Services Coordinator	6.0	12.16.19	Replaces DeKing

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Davis, Julie	Isom	Teacher	1.0	Intermittent Medical Leave	Exact dates and duration unknown
Jones, Charity	Fisher	Teacher	1.0	Appx 11.27 – 3.9.20	Maternity Leave

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Kuplent, Wendy	LHS	Office Personnel	8.0	2.7 – 2.14.20	Unpaid leave of absence

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Vanrijswijck, Konner	Fisher	Para Ed	6.0	11.20.19	Resignation
O’Brine, Tamera	Transp	Bus Driver	5.58	12.2.19	Retirement
Olney, Jessica	BVE	Noon Supv	3.17	12.20.19	Resignation

Supplemental Assignments

Name	Location	Position	Effective	Comments

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)