



LYNDEN SCHOOL DISTRICT

Tradition + Pride + Excellence

February 14, 2019

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Brian Johnson, Steve Jilk, Kelli Kettels, and David Vis. Board Director, CJ Costanti was absent and excused. Student Director Cynthia Torres was present and Ruby VanderHaak was absent and excused.

2. Good News

- Fisher Elementary PTA has sponsored a Chess Club after school. Students are greatly enjoying learning the game and playing together!
- Fisher teachers and para-educators had the great privilege of using staff development time with presenter Karl Schleich. Karl enhanced professional skills with instruction by creating a thriving positive learning environment for students, giving tools to prevent behaviors from escalating.
- Lynden Academy won an award from Washington Achievement Council for 80% of their eligible students signing up for the College Bound Scholarship program.
- Lynden Academy senior, Alisa Hartley won the Fleet Reserve Association essay contest and is being awarded with a scholarship!
- Bernice Vossbeck Elementary's Peace Patrol program is up and running! The program engages 5th grade students as mentors to kindergarten and 1st grade students at recess. Peace Patrol students are required to fill out an application and attend three hours of training with a school counselor. Mentoring activities include teaching games, helping students develop friendships and solving conflicts. Younger students aspire to join Peace Patrol when they get to the 5th grade!
- The new roof on the LHS 300 & 400 buildings are complete. The bulk of the project was done over winter break with some tough weather days, but the contractor and many co-workers were on site to complete the project on schedule.
- As of the first of the year, Lynden High School had 16 students apply for BTC fall enrollment and 22 enroll at WCC. They are expecting many more and are looking forward to the FASFA night.
- The high school First Generation Club held a Multi-Cultural night with over 100 community members in attendance. They learned about different cultures by way of speeches, books, photos and educational projects.

3. Approval of Meeting Minutes

- January 24, 2019

Brian Johnson motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.

4. Consent Agenda

- 2018-19 General Fund \$616,287.01 Warrants 50593 - 50742 dated January 31, 2019
- 2018-19 Capital Projects \$144,028.09 Warrants 50743 – 50750 dated January 31, 2019
- 2018-19 ASB Fund \$36,707.04 Warrants 50751 – 50786 dated January 31, 2019
- 2018-19 ACH General Fund \$3,251.74 Warrants 181900186 – 181900206 dated January 31, 2019
- 2018-19 ACH ASB Fund \$1,350.24 Warrants 181900207 – 181900217 dated January 31, 2019
- Payroll Direct Deposits \$1,475,028.45 dated January 31, 2019
- Payroll Taxes Transfers \$464,419.03 dated January 31, 2019
- Payroll Vendor DRS Transfer \$454,896.16 dated January 31, 2019
- Payroll Vendor \$472,258.12 Warrants 50571 – 50592 dated January 31, 2019
- Personnel Action Items 2.14.19.18
- Donations 2.14.19

Brian Johnson motioned to approve the consent agenda seconded by Kelli Kettels. Motion carried by voice vote.

5. Information from the Audience

None at this meeting.

6. Reports

Superintendent

None at this meeting.

Teaching and Learning

None at this meeting.

Finance and Operations

- **2019 – 2020 Budget Update**

Jim Frey updated the Board on the budget process with a follow-up in April with more details. Board members thanked the Financial staff for their hard work in ensuring a clean audit with the State Auditor's Office for the 2017-2018 school year.

- **Grant Overview**

Patti Fairbanks provided a summary of current grants received from local, state, and federal sources that provide resources and services to students.

7. Board Workshop

- **Glenning Street Property Update**

Harlan Kredit, community member and spokesman for "Save Glenning Street" updated the Board on the effort of securing donations and meeting with the City of Lynden to possibly maintain the property as open park space. Mr. Kredit will send an update to the Lynden School District Board after meeting with City officials. The Board discussed the need to be prepared with interaction with the City of Lynden for the sale of the property, or to prepare for a surplus of sale of the property to public market. The Board will come to a decision at the February 26th meeting.

- **School Improvement Plan (SIP) Discussion**

The Board discussed the format of the SIP presentations provided by school principals and the types of information they would like to review and engage in discussion with the principals at future meetings.

- **Legislative Update**

Due to the cancellation of the Legislative Conference, there was not an update to provide. Jim Frey will communicate with legislatures and provide updates to the Board.

8. Action Items

- **Whatcom Discovery Agreement Amendment**

The Board reviewed the resolution which will update the Agreement between the Lynden School District and the Whatcom Discovery Program.

Brian Johnson motioned to approve the Agreement Amendment seconded by Kelli Kettels. Motion carried by voice vote.

- **Resolution No. 02-19 – Premera Healthcare Partnership**

Premera Healthcare requests Board approval to be a provider for the Lynden School District.

Brian Johnson motioned to approve Resolution No. 02-19 seconded by Kelli Kettels. Motion carried by voice vote.

- **Third Addendum of Purchase Sale Agreement (PSA)**

The PSA with the City of Lynden for the adjustment of a section of the property line, easement agreements for access to the 516 Main Street school district property was reviewed by the Board.

The Board agreed that after further review with legal counsel and updates including “Exhibits” within the contracts, the Board has agreed to approve.

Brian Johnson motioned to approve the Third Addendum seconded by Kelli Kettels. Motion carried by voice vote.

- **School Calendar 2019-2020**

Two 2019-2020 calendar options were provided to the Board for review. The Board has requested that the superintendent discuss with LEA to consider a change to utilize the mid-winter break as snow make-up days. Superintendent will bring back at the next meeting.

9. Policy

The Board reviewed the following policy for a second reading and approval.

- Policy #6220 – Bid Requirements

Further clarification and changes were made to Policy #6220 for consideration of approval.

Brian Johnson motioned to approve Policy #6220 seconded by Kelli Kettels. Motion carried by voice vote.

The Board reviewed the following policies for a first reading and approval at a future meeting.

- Policy #2030 – Service Animals in School
- Policy #3143 – District Notification of Juvenile Offenders
- Policy #3144 – Release of information Concerning Student Sexual and Kidnapping Offenders
- Policy #3231 – Student Records
- Policy #3226 – Interviews and Interrogations of Students on School Premise
- Policy #6210 – Purchasing, Authorization and Control

The Board agreed to approve Policy #6210 at first reading.

David Vis motioned to approve Policy #6210 seconded by CJ Costanti. Motion carried by voice vote.

12. Adjourn Meeting

Meeting adjourned at 8:32 P.M.

13. Executive Session

Jim Frey
Superintendent

Steve Jilk
President

LYNDEN SCHOOL DISTRICT
 Lynden, WA
 Personnel Recommendations
 February 14, 2019

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Yee, Alexandra	BVE	Occupational Therapist	.40	2.12.19	New Position

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Lansbury, Madelin	LMS	Para Educator	5.0	1.29-19	Replaces Peetoom
Verovaya, Oksana	LMS	Noon Supv	1.5	2.4.19	Replaces Harrison

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Lee, Shirley	BVE	PE Teacher	.60	2.15 – 6-7.19	.20 medical leave of absence for remainder of SY.

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Flue, Janis	Isom	Head Cook	4.5	3.7 – 6.7.19	Medical Leave
Witecki, Piotr	CT	Para Ed	6.0	2.7 – 3.14.19	Medical Leave

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
McClure, Patrice	Isom	Principal	1.0	6.21.19	Resignation

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Supplemental Assignments

Name	Location	Position	Effective	Comments

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)