



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

June 14, 2018

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:30 P.M. Board members in attendance were Kevin Burke, Steve Jilk, Kelli Kettels and CJ Costanti. Board Member, Brian Johnson was absent and excused. Student Directors Cynthia Torres and Ruby VanderHaak were absent and excused.

2. Student Director Oath of Office

The Student Director Oath of Office will be held at a future meeting.

3. Good News

- Fisher Elementary celebrated their first multi-cultural night with a nice turn out. They look forward to expanding the event next year.
- Fisher Elementary is having a school-wide assembly to celebrate the moving on our their 5th graders. The 5th grade families are encouraged to attend.
- In partnership with the YMCA, Fisher's afterschool enrichment program, Girls on the Run, celebrated another successful season with a 5K run at Lake Padden.
- Fisher Elementary spent a week in May focusing on lockdown procedures throughout the building, with an emphasis on what to do in the event of a lockdown.
- Bernice Vossbeck Elementary PVT donated a Pink Dogwood Tree in memoriam of Mrs. Bernice Vossbeck and it was planted on their playground. Mrs. Vossbeck's daughter-in-law was in attendance.
- The 5th graders at Bernice Vossbeck Elementary will be holding a moving on ceremony with a small concert, video slide show and a luau theme refreshment time.
- Bernice Vossbeck Elementary FireWheels Unicycle Club performed in the Farmers Day Parade.
- Whatcom Community College, Future NW recognized College Bound Scholarship seniors. Eight students attended along with staff, Erin Shaffer and Lois Mehlhoff.
- Lynden High School Computer Science students took a field trip to tour Slalom, a corporation that provides software solutions, then visited Amazon HQ and the landmark Amazon Spheres. They also toured the Computer Science building at the University of Washington. It was amazing that these students were able to visit several world leading software institutions in a single day trip!
- Spring Sports had a great season; Baseball qualified for districts; Fastpitch made it to state and finished in the top 12; Girls Golf was 7th in state conference; Boys Soccer qualified for districts; Track & Field boys took 17th in state and girls took 27th in state.
- The middle school is in it's final inspection stage for temporary occupancy.
- Lynden Academy and the Preschool program are moving to their new offices in the City Bible Church building.
- A shout out to the middle school staff for their hard work in preparing to move to the new middle school.

4. Approval of Meeting Minutes

- May 24, 2018

Steve Jilk motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.

5. Consent Agenda

- 2017-18 General Fund \$174,877.59 Warrants 48277 – 48406 dated May 31, 2018
- 2017-18 Capital Projects \$2,723,071.76 Warrants 48407 – 48411 dated May 31, 2018
- 2017-18 ASB Fund \$49,628.03 Warrants 48412 – 48433 dated May 31, 2018
- 2017-18 ACH General Fund \$4,359.27 Warrants 171800376 – 171800403 dated May 31, 2018
- 2017-18 ASB Fund \$754.43 Warrants 171800404 – 171800408 dated May 31, 2018
- Personnel Action Items 6.14.18
- Donations 6.14.18

Kelli Kettels motioned to approve the consent agenda seconded by CJ Costanti. Motion carried by voice vote.

6. Information from the Audience

Lisa Groeneweg – Lisa voiced her request to have more time to make a decision on the surplus of the Glenning St. property.

Ron DeBoer – Ron expressed interest for the School District to sell the property for another party to develop in the best interest of the community and the School District.

Sean Withrow – Sean asked the Board to allow 8 months more time for a community committee to gather and have the opportunity to organize support.

Paul Harris – Paul thanked the Board for their service. Paul spoke about the needs and opportunities of the community and to preserve the Glenning St. property for civic use. Paul asked for 8-10 months more time for community members to preserve the property.

The Board agreed to move up the Agenda Item: Glenning Street Property Update

7. Board Workshop

• Glenning Street Property Update

Jim Frey gave a brief summary of previous meetings pertaining to the sale of the Glenning Street property. The Board discussed community requests to allow more time to assess if a community group, individual, or public agency can put together a plan to maintain the Glenning Steet property as open space or a park. Jim provided the planning process of renovating other facilities and how the surplus property may affect the plans. The Board discussed options of trading property with the City of Lynden and the surplus of other District property. The Board agreed to give community members additional time to plan and will hold further discussion at the second Board Meeting in September.

Steve Jilk motioned to postpone the Glenning Street property surplus decision for 3 months seconded by Kelli Kettels. Motion carried by voice vote. Topic will be revisited in September, 2018.

8. Reports

Superintendent

None at this meeting.

Teaching and Learning

None at this meeting.

Finance and Operations

- **Budget Update 2018-2019**

Patti Fairbanks provided information on the preliminary revenue estimate for 2018-2019 school year based on estimated enrollment and information on the preliminary expenditure budget based on personnel and department budgets. The Board reconciled the differences in state funding increase and levy revenue decrease by the state.

9. Board Workshop (continued)

- **School Safety**

Jim Frey shared previous information discussed around school safety. The Board reviewed the topics of security, prevention, and response. Information was provided about the pros and cons of adding a School Resource Officer (SRO), the measures that are taking place to improve building security, and social emotional support guidance to ensure students and staff feel safe.

- **Facility Projects - Priorities**

The Board agreed that the topic of Facility Project Priorities will be discussed at a future meeting.

- **School Start Times**

The Board revisited the topic of school start times and how to incorporate family, students and staff opinions in consideration of making a change

- **Procedure 2410P – Graduation Requirements**

The Board reviewed the addition of Graduation Ceremony Student Dress to this procedure pertaining to tradition and consistency, achievement and participation, and individual expression.

10. Action Items

- **Instructional Materials List**

Steve Jilk motioned to approve the Core Instructional Materials List seconded by CJ Costanti. Motion carried by voice vote.

11. Policy – 2nd Reading

- *Policy #2000 – Student Learning*
- *Policy #2104 – Federal and or State Funded Special Instructional Programs*
- *Policy #5050 – Contracts*
- *Policy #6535 – Student Insurance*

Steve Jilk motioned to approve the 2nd Policy Reading seconded by Kelli Kettels. Motion carried by voice vote.

Policy – 1st Reading

- *Policy #2108 – Learning Assistance Program*
- *Policy #3115 – Homeless Students*

Steve Jilk motioned to approve the 1st Policy Reading seconded by CJ Costanti. Motion carried by voice vote.

12. Adjourn Meeting

Meeting adjourned at 8:25 P.M.

13. Executive Session (30 minutes)

Executive Session began at 8:35 P.M

The Board reviewed the Superintendent evaluation and contract.

Executive Session adjourned at 9:05 P.M

Jim Frey
Superintendent

Kevin Burke
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
June 14, 2018

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Rich, Roger	LHS	Dean/Teacher	1.0	18.19 SY	Replaces Klusmire
McVicker, Desiree	Fisher	Teacher – 3 rd	1.0	8.27 – 2.1.19	Leave replacement for Fraga

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Torrey, April	LHS	Nurse Asst	3.5	18.19 SY	Replaces Young

Change in Assignment, Classified Personnel

Name	Location	Position	Effective	Comments
Brown, Kristen	BVE	Secretary 3	18.19 SY	Formerly Para, replaces Wiles
Sacks, Michael	LHS	Head Custodian 2	6.18.18	Replaces Shportko

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Fraga, Hailey	Fisher	Teacher	1.0	8.27 – 2.1.19	Unpaid Maternity Leave

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Holzer, Jennifer	BVE	Para Educator	6.0	1.7 – 3.29.19	Unpaid leave of absence

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Conner, Jill	LHS	SPED Teacher	1.0	6.12.18	Resignation

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Shportko, Vyacheslav	LHS	Head Custodian	8.0	5.31.18	Resignation
Ortega, Maria	Isom	Para Ed 2	4.0	6.12.18	Non Renewal
Hanson, Kyle	LHS	Para Ed 3	3.0	6.12.18	Resignation
Price, Katie	Fisher	Noon Supv	3.0	6.12.18	Resignation

Supplemental Assignments

Name	Location	Position	Effective	Comments
McClure, Patrick	Isom	Principal	6.18 – 7.18.18	Summer School
Anderson, Marci	Isom	Teacher	6.18 – 7.18.18	Summer School
Caesar, Cheryl	Isom	Teacher	6.18 – 7.18.18	Summer School
Dickson, Andrew	Isom	Teacher	6.18 – 7.18.18	Summer School
Doering, Timothy	Isom	Teacher	6.18 – 7.18.18	Summer School
Fraga, Hailey	Isom	Teacher	6.18 – 7.18.18	Summer School
Goodman, Julie	Isom	Teacher	6.18 – 7.18.18	Summer School
Hendricks, Marjorie	Isom	Teacher	6.18 – 7.18.18	Summer School
Olson, Kari	Isom	Teacher	6.18 – 7.18.18	Summer School
Slagle, Kelly	Isom	Teacher	6.18 – 7.18.18	Summer School
Smit, Lona	Isom	Teacher	6.18 – 7.18.18	Summer School
VanDyken, Sarah	Isom	Teacher	6.18 – 7.18.18	Summer School
Zang, Alecia	Isom	Teacher	6.18 – 7.18.18	Summer School
Mehlhoff, Lois	Isom	Custodian	6.18 – 7.18.18	Summer School
Kramme, Wendy	Isom	Computer Lab	6.18 – 7.18.18	Summer School
Lovik, Rochell	Isom	Para Educator	6.18 – 7.18.18	Summer School
Pash, Maria	Isom	Para Educator	6.18 – 7.18.18	Summer School
Richardson, Vicki	Isom	Para Educator	6.18 – 7.18.18	Summer School
Salazar, Annette	Isom	Para Educator	6.18 – 7.18.18	Summer School
Sandland, Michelle	Isom	Para Educator	6.18 – 7.18.18	Summer School
Strid, Janice	Isom	Para Educator	6.18 – 7.18.18	Summer School
Tadesyeske, Patricia	Isom	Para Educator	6.18 – 7.18.18	Summer School
Vanderhaak, Jewel	Isom	Para Educator	6.18 – 7.18.18	Summer School
Weidenaar, Sonja	Isom	Bus Driver	6.18 – 7.18.18	Summer School
Tiesinga, Monica	Isom	Bus Driver	6.18 – 7.18.18	Summer School
Vogel, Joyce	Isom	Bus Driver	6.18 – 7.18.18	Summer School
Wauda, Amy	Isom	Secretary	6.18 – 7.24.18	Summer School
VanBeek, Narlene	Isom	Food Service	6.19 – 7.18.18	Summer School
Mattox, Laura	Isom	Food Service	6.19 – 7.18.18	Summer School
Clemmer, Erin	LHS	Asst Coach Volleyball	18.19 SY	Resignation retracted

Supplemental Resignations

Name	Location	Position	Effective	Comments
Victor, Kent	LMS	Asst Coach Track	5.24.18	Resignation

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)