



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

June 28, 2018

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Kevin Burke, Steve Jilk, Kelli Kettels and CJ Costanti. Board Member Brian Johnson was absent and excused. Student Directors Ruby VanderHaak and Cynthia Torres were absent and excused.

2. Approval of Meeting Minutes

- June 14, 2018

Steve Jilk motioned to approve the meeting minutes seconded by CJ Costanti. Motion carried by voice vote.

3. Consent Agenda

- 2017-18 General Fund \$241,698.84 Warrants 48444 – 48553 dated June 15, 2018
- 2017-18 Capital Projects \$70,211.78 Warrants 48554 – 48563 dated June 15, 2018
- 2017-18 ASB Fund \$25,132.53 Warrants 48564 – 48547 dated June 15, 2018
- 2017-18 ACH General Fund \$7,319.07 Warrants 171800409 – 171800447 dated June 15, 2018
- 2017-18 ACH ASB Fund \$7,762.84 Warrants 171800448 – 171800470 dated June 15, 2018
- Personnel Action Items 5.24.18
- Overnight Trip Request 5.24.18

Kelli Kettels motioned to approve the consent agenda seconded by CJ Costanti. Motion carried by voice vote.

4. Information from the Audience

None at this meeting.

5. Finance and Operations

- **Budget Update - May**

The Board reviewed information on the budget for May containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.

6. Action Items

- Waterline Easements – Fisher Elementary and Lynden Middle School

Information on the Waterline Easements will be provided and discussed at the meeting in July.

- Land Exchange Agreement with City of Lynden

The Board discussed the agreement that would exchange land at the middle school. This will satisfy the needs of the city for a trail and the school districts needs to utilize the road between Judson Hall and the gymnasium. The Board discussed the need to add contingent language of “The City shall restore the City Property to its original state after removal of the appurtenances. This shall be completed on or before December 31, 2019” from a previous version of the agreement.

Steve Jilk motioned to approve the Land Exchange Agreement with changes as requested seconded by CJ Costanti. Motion carried by voice vote.

- Resolution No. 08-18 – Administrator Agreement
Jim Frey explained the need for the resolution which will allow the option to further review administrative contracts after July 1st if needed.

Steve Jilk motioned to approve Resolution No. 08-18 seconded by Kelli Kettels. Motion carried by voice vote.

- Superintendent Contract
Kevin Burke, Board President summarized the context of the contract and the Board agreed to approve a new 3 year contract.

Steve Jilk motioned to approve the Superintendent Contract seconded by CJ Costanti. Motion carried by voice vote.

7. Adjourn Meeting to go into Board Work Session

Meeting adjourned at 6:48 P.M.

8. Board Work Session

- **Facility Project Priorities**
David VanderYacht shared recommendations from Whatcom County Sheriff's Office pertaining to school facility safety and security. David and Reed Gillig, Maintenance Supervisor provided the status of current projects and what will be completed in the future to upgrade school facilities with security equipment and what facility maintenance projects have been completed and what are future priorities.
- **School Board Meeting Calendar and Committees**
The Board reviewed the 2018-2019 School Board Meeting Calendar and discussed who will serve on the School Board Committees; Finance, Curriculum and P.D., Evaluation, Facilities and Planning, and Communications.

Jim Frey
Superintendent

Kevin Burke
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
June 28, 2018

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Ellingboe, Alyssa	LMS	SLP	.80	18.19 SY	New Position
Lindstrom, Katharine	Isom	Teacher – K	1.0	18.19 SY	Replaces Hoekstra
Swanson, Theresa	LA	Teacher 6/7	.40	18.19 SY	
Lambert, Reid	LMS	ELA/SS Teacher	1.0	18.19 SY	Replaces Clemmer who moved to 8 th Grade
Jaquay, Cynthia	Isom	Teacher – 5 th	1.0	8.27 – 6.13.18	Leave replacement Crabtree
Nosbusch, Karrie-Ann	Fisher	5 th Grade	1.0	18.19 SY	Replaces Miller

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Suddock, Jana	Fisher	Teacher – LRC	1.0	18.19 SY	Replaces Murry
Vachon, Jennifer	Isom	Dean of Students	.80	18.19 SY	Resigns .50 Intervention and adds .30 Dean
Herwerden, Megan	Fisher	Dean/Intervention	1.0	18.19 SY	.50 Dean/.50 Intervention
Wright, Michelle	BVE	PE/Music Teacher	.60	18.19 SY	Resignation of .40 FTE to move to PE/Music
Caldarella, Tausha	Fisher	Counselor	1.0	18.19 SY	Replaces Hansen Quine

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Greenwald, Jason	BVE	Library Tech	7.0	8.24.18	Replaces Fiebig
Lafantasie, Kristin	BVE	Computer Tech	7.0	8.17 – 6.13.18	Leave replacement Hildebrand
Williams, Jamie	BVE	Para Ed	3.0	18.19 SY	

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Versteeg, Cindy	BVE	Para Ed	5.0	18.19 SY	Increase to 5 hrs a day, replaces Fraser
VanWerven, Janet	CBC	Para Ed	3.0	18.19 SY	Resignation of partial hours
Moffat, Denise	BVE	Para Ed	6.0	18.19 SY	Replaces Brown
Olney, Jessica	BVE	Noon Supv	2.0	18.19 SY	Increase in hours replacing Versteeg

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Ruble, Kaela	Fisher	Intervention	.60	6.12.18	Resignation

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Versteeg, Cindy	BVE	Noon Supv	2.0	6.12.18	Resignation of noon supv hours only
Daley, Barbara	LMS	Noon Supv	1.83	6.12.18	Resignation
Tiesinga, Monica	Fisher	Cook's Helper	2.25	6.12.18	Resignation of cook's helper hours only

Supplemental Assignments

Name	Location	Position	Effective	Comments
Velasquez, Alina	Isom	Teacher	6.18 – 7.18.18	Summer School
Karb, Deanna	Fisher	Para Ed	8.16 – 8.23.18	ESY
Landis, Laura	Fisher	Teacher	7.30 – 8.23.18	ESY
McDonald, Pamela	Fisher	Para Ed	7.30 – 8.23.18	ESY
Marlowe, Jody	LMS	Para Ed	7.30 – 8.23.18	ESY
Peetoom, Brittany	LMS	Para Ed	7.30 – 8.23.18	ESY
Prink, Benjamin	LMS	Teacher	7.30 – 8.23.18	ESY
Roddy, Jodee	Fisher	Para Ed	7.30 – 8.15.18	ESY
Dickson, Jill	LHS	Asst Coach – Tennis Girls	2.26.18	Replaces Sahagian
Lindstrom, Katharine	LHS	Asst Cheer Coach	8.13.18	Fall Cheer
Anderson, Austin	District	Summer Help	6.13 – 8.29.18	
Bovencamp, Bo	District	Summer Help	6.13 – 8.29.18	
Heeringa, Jacob	District	Summer Help	6.13 – 8.29.18	
VanderYacht, Brenna	District	Summer Help	6.13 – 8.29.18	
Petersen, Steven	District	Summer Grounds	6.18 – 8.29.18	
Minckler, Cole	District	Summer Help	6.18 – 8.29.18	

Supplemental Resignations

Name	Location	Position	Effective	Comments

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)