



# LYNDEN

## SCHOOL DISTRICT

*Tradition + Pride + Excellence*

July 11, 2019  
School Board Meeting  
**Minutes**  
Lynden High School Library  
**6:30 P.M.**

### **1. Call to Order, Welcome, Pledge of Allegiance and Roll Call**

*Meeting called to order at 6:32 P.M. Board members in attendance were Steve Jilk, Kelli Kettels, CJ Costanti and David Vis. Director Brian Johnson was absent and excused. Student Director Ruby VanderHaak was absent and excused.*

*President, Steve Jilk requested to amend the Agenda to include the topic Salary Schedule in the Action Items and hold Resolution No. 10-19 for a future meeting.*

*Kelli Kettels motioned to approve an amendment to the Agenda seconded by CJ Costanti. Motion carried by voice vote.*

### **2. Good News**

We want to give recognition to the coaches and volunteers that help with summer youth camps. They have built programs that make a difference! Participation:

- Football - 85
- Soccer - 65
- Volleyball - 130
- Boys Basketball - 200
- Girls Basketball - 55
- Tennis - 30
- Girls Wrestling - 60
- TOTAL - 625 students participating!

### **3. Approval of Meeting Minutes**

- June 27, 2019

*CJ Costanti motioned to approve the meeting minutes seconded by David Vis. Motion carried by voice vote.*

### **4. Consent Agenda**

- 2018-19 General Fund \$232,199.72 Warrants 52117 - 52204 dated June 28, 2019
- 2018-19 Capital Projects \$108,992.70 Warrants 52205 – 52207 dated June 28, 2019
- 2018-19 ASB Fund \$7,085.06 Warrants 52208 – 52234 dated June 28, 2019
- 2018-19 ACH General Fund \$5,113.33 Warrants 181900428 – 181900455 dated June 28, 2019
- 2018-19 ACH ASB Fund \$917.50 Warrants 181900456 – 181900470 dated June 28, 2019

- Personnel Action Items 7.11.19

*David Vis motioned to approve the consent agenda seconded by CJ Costanti. Motion carried by voice vote.*

## **5. Information from the Audience**

*None at this meeting.*

## **6. Reports**

### **Superintendent**

- **Superintendent End of Year Reflection**

*Jim Frey provided a reflection of the 2018-2019 school year based on the categories of College and Career Ready Graduates; Family and Community Partnerships; Safe and Supportive Learning Environments; Responsible Citizenship.*

### **Teaching and Learning**

### **Finance and Operations**

- **Budget Update 2019-2020**

*Patti Fairbanks described the work taking place to balance the budget and the modifications made in the projected enrollment, the proposed adjusted 2020 levy amount and Federal Safety Net revenue. Work will continue on the 2019-2020 budget for adoption in August. The Board appreciates the efforts of Patti Fairbanks and Mandi Lenaburg on preparing the budget.*

## **7. Budget Hearing**

*There were no comments from the audience.*

## **8. Budget Hearing Adjourned**

*The Budget Hearing was adjourned at 7:23 P.M.*

## **9. Board Workshop**

- **Final Acceptance of Completion of Lynden Middle School**

*David King, Principal of King Architecture provided a letter for recommendation of final acceptance of the newly built Lynden Middle School. King Architecture also thanked the Lynden School District for the opportunity to work on this project. This topic will be addressed at a future meeting.*

## **10. Action Items**

- **Resolution No. 09-19 – 2018-2019 GF and ASB Fund Budget Extension**

*Increase the budget authority in the General Fund by \$300,000. The increase will be offset with increased revenue.*

*CJ Costanti motioned to approve Resolution No. 09-19 seconded by Kelli Kettels. Motion carried by voice vote.*

- **Resolution No 10-19 – Lynden Middle School Replacement Project as Complete**

*Certification the Lynden Middle School Replacement (N/L) project as complete. This Resolution will be brought to the Board at a future meeting.*

- **Salary Schedule**

*David VanderYacht shared the salary schedules for the non-represented employees and managers for the Boards consideration. David explained the use of the Western Region's Consumer Product Index (CPI) and the adjustments proposed to provide the schedule.*

*David Vis motioned to approve the Salary Schedules seconded by CJ Costanti. Motion carried by voice vote.*

## **11. Policy**

- **Second Reading**

*The Board reviewed the following policies as second reading and consideration for approval:*

*#3120 – Enrollment*

*#3200 – Student Right and Responsibilities*

*#3205 – Sexual Harassment of Students Prohibited*

*#5281 – Disciplinary action and Discharge*

*#6020 – System of Funds and Accounts*

*Kelli Kettels motioned to approve these Policies seconded by CJ Costanti. Motion carried by voice vote.*

## **12. Adjourn Meeting**

*Meeting adjourned at 7:41 P.M.*

## **13. Executive Session**

---

**Jim Frey**  
**Superintendent**

---

**Steve Jilk**  
**President**

LYNDEN SCHOOL DISTRICT  
 Lynden, WA  
 Personnel Recommendations  
 July 11, 2019

**New Hire, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments
Maxwell, Stacey	LHS	Sped Teacher	1.0	19.20 SY	Replaces Brown
McVicker, Desiree	Fisher	2 <sup>nd</sup> Grade Teacher	1.0	19.20 SY	Leave replacement for Caesar

**Change in Assignment, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**New Hire, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Rich, Victoria	BVE	Library Tech	7.0	19.20 SY	Replaces Greenwald
Stanfill, Shane	Transp	Transportation Supervisor	8.0	7.22.19	Replaces Lunde

**Change in Assignment, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Visser, Sheila	Fisher	Noon Supv	3.67	19.20 SY	Increase in hours due to schedule change
Victor, Cheryl	Fisher	Noon Supv	3.67	19.20 SY	Increase in hours due to schedule change
Spracklen, Geneva	Fisher	Noon Supv	3.67	19.20 SY	Increase in hours due to schedule change

**Leave of Absence, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Leave of Absence, Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Kroontje, Grant	Transp	Bus Driver	5.00	9.9 – 9.24.19	Unpaid leave

**Resignations/Retirements/Terminations, Certificated Personnel**

Name	Location	Position	FTE	Effective	Comments

**Resignations/Retirement/Terminations/Classified Personnel**

Name	Location	Position	Hrs.	Effective	Comments
Hildebrand, Brittany	BVE	Computer Lab Specialist	7.0	7.2.19	Resignation

**Supplemental Assignments**

Name	Location	Position	Effective	Comments
Dickson, Jill	LHS	Volleyball Asst Coach	19.20 SY	Will share position with Lamp for one year
Lamp, Samantha	LHS	Volleyball Asst Coach	19.20 SY	Will share position with Dickson for one year
Gallegos, Frankie	LHS	Asst Wrestling Coach	19.20 SY	Shared position with Oostr replacing Henderson
Oostr, Daren	LHS	Asst Wrestling Coach	19.20 SY	Shared position with Gallegos replacing Henderson
Henderson, Hans	LHS	Head Wrestling Coach	19.20 SY	Replaces Parson
Grover, Samantha	LHS	Dance Coach	19.20 SY	New trial extracurricular activity
Brossow, Melissa	Tech Dept	Summer Help	7.8 – 8.16.19	

**Supplemental Resignations**

Name	Location	Position	Effective	Comments
Dillard, David	LMS	Head Wrestling Coach	6.7.19	Resignation
Denniston, Dirk	LHS	Asst Boys Tennis Coach	6.14.19	1 year leave of absence

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)