



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

July 14, 2016

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Brian Johnson, Steve Jilk, Mike Haveman, Kevin Burke, and Dominic Shiu. Student Directors Katelyn Fullner and Devin Gartner were absent and excused.

2. Good News

- Isom Elementary recently received the results of their Development Reading Assessments on kindergarten students. The news is great! 92% are considered at grade level compared to 70% last year. The growth, confidence and difference in skill levels from previous years is noticeable. These results are a testament to the Board of Director's decision to support full day kindergarten and targeted interventions, as well as the professional teaming and teaching in service of students and families.
- We're excited to announce new hires at the administrative level. Welcome to Michelle Nilsen, Lynden Middle School Assistant Principal (Mr. McClure transferred to the Isom Principal position), Cyndi Selcho, Lynden High School Assistant Principal (Mrs. McKeen retired), and Scott Vandenberg, Lynden Academy Principal (Mr. Jorgensen moved).
- The construction timeline for Fisher Elementary and Lynden Middle School continue to move forward as scheduled. Construction at Fisher is set to begin in August and at Lynden Middle School in October.

3. Approval of Meeting Minutes

- May 26, 2016

Steve Jilk motioned to approve the meeting minutes seconded by Mike Haveman. Motion carried by voice vote.

4. Consent Agenda

- 2015-16 General Fund \$125,947.45 Warrants 41485 – 41579 dated June 30, 2016
- 2015-16 Capital Projects \$92,662.54 Warrants 41580 – 41582 dated June 30, 2016
- 2015-16 ASB Fund \$20,595.15 Warrants 41583 – 41605 dated June 30, 2016
- 2015-16 GF ACH \$1,933.89 Warrants 151600385 – 151600397 dated June 30, 2016
- 2015-16 ASB ACH \$1,106.35 Warrants 151600398 – 151600404 dated June 30, 2016
- Transportation Fund – None
- Personnel Action Items 7.14.16

Steve Jilk motioned to approve the consent agenda seconded by Kevin Burke. Motion carried by voice vote.

5. Information from the Audience

Community member, Jason Kelly spoke about his concerns on the K-12 Health Curriculum.

Jim Frey requested that the Action Items on the Agenda be moved up.

8. Action Items

- **Resolution No. 07-16 – Acceptance of Constructability Review Report**

Rick Alexander of ESD112 informed the board of the process for the constructability review of Fisher Elementary. He explained the work that took place to make sure the design process was looked over by experts in the construction field. Terry Brown of Zervas shared the teamwork of the constructability review group and Zervas to ensure a

Steve Jilk motioned to approve the Resolution No. 07-16 seconded by Mike Haveman. Motion carried by voice vote.

- **Resolution No. 06-16 – Intent to Construct Project**

Jim Frey and Bryan Visscher of CSG explained the reason for needing to approve this resolution for the purpose of moving forward with signing an agreement with a contractor to build Fisher Elementary.

Steve Jilk motioned to approve the Resolution No. 06-16 seconded by Kevin Burke. Motion carried by voice vote.

- **Acceptance of Lowest Responsible Bid & Bid Alternates**

Bryan Visscher reviewed the Fisher Elementary Low Bid Budget and Verification Analysis. Bryan explained the unallocated reserve for both Fisher Elementary and Lynden Middle School. The board addressed questions regarding the analysis and discussed alternate bids.

Kevin Burke motioned to approve the Acceptance of Lowest Responsible Bid and Bid Alternates seconded by Mike Haveman. Motion carried by voice vote.

- **Bellingham Technical College Impact Program Interlocal Agreement**

The board reviewed the BTC Impact program and agreement.

Kevin Burke motioned to approve the agreement seconded by Steve Jilk. Motion carried by voice vote.

- **Northwest Career & Technical Agreement**

The board reviewed and discussed the program and agreement

Steve Jilk motioned to approve the agreement seconded by Mike Haveman. Motion carried by voice vote.

6. Reports

- **Superintendent**

- **Construction Update**

Jim Frey provided an update on the school construction timeline for Fisher Elementary and Lynden Middle School.

- **Teaching and Learning**

- **Health Standards K-12**

Elizabeth Hamming informed the board about forming a committee of teachers and community members to identify the new standards of Health K-12 for the 2017-2018 school year. Elizabeth explained that curriculum for new standards are not yet available and that instructional time on all health aspects is limited. Elizabeth will continue to provide updates to the board.

- **Instructional Materials Committee**

Elizabeth Hamming provided a list of instructional materials for Lynden Academy to the board

Steve Jilk motioned to approve the instructional material for Lynden Academy seconded by Mike Haveman. Motion carried by voice vote.

- **Approval of Math K-12 Curriculum**

Elizabeth Hamming provided information of how Lynden Middle School Principal, Molly Mitchell-Mumma will introduce the new math curriculum to middle school students and families.

- **Finance and Operations**
Budget Update – 2016-2017

Patti Fairbanks provided information about the 2016-2017 enrollment expectations, and projected expenditure and revenue budget. Patti informed the board that the budget will continue to be refined up until board approval in August. Jim Frey thanked Patti and Mandi Lenaburg for their hard work on the 2016-2017 budget.

7. Board Workshop

- **Board Meeting Schedule and Committees**

Jim Frey asked the board to review the School Board Meeting Calendar and their role in committee involvement. The board discussed changes in the committees.

- **Annual WSSDA Conference**

Jim Frey and the board discussed the option of attending the WSSDA conference in November. The board will individually decide attendance and sessions if attending.

9. Policy

None at this meeting.

10. Adjourn Meeting

Meeting adjourned at 8:10 P.M.

11. Executive Session/Adjourn Meeting

None at this meeting.

Jim Frey
Superintendent

Brian Johnson
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
July 14, 2016

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Vandenberg, Scott	Lynden Academy	Principal	.50	7.1.16	Replaces Jorgensen

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Dodd, Joelle	BVE	Dean of Students/Teacher	1.0	16.17 SY	.50 Dean/.50 Teacher
Herwerden, Megan	Fisher	Dean of Students/Intervention Specialist	.70	16.17 SY	.50 Dean/.20 Leave Replacement Intervention Specialist (Ruble)

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Gudde, Patricia	Trans	Bus Driver	4.83	16.17 SY	Continuing – replaces Fremolaro
Tews, Diana	Trans	Bus Driver	6.25	8.31 – 10.28.16	Leave replacement for Banks
Mather, Douglas	Trans	Bus Driver	5.00	10.1 – 6.15.17	Leave replacement for Martin
Butler, James	Trans	Bus Driver	5.25	16.17 SY	Replaces Reilly
Mather, Megan	Isom	Para Ed	6.00	16.17 SY	Leave replacement for Jernberg
Boies, Kelly	Isom	Para Ed	3.00	16.17 SY	Leave replacement for Haveman
Marsh, Diane	LMS	Secretary 2	6.0	8.31 – 6.15.17	Leave replacement for Ward

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments
Gallegos, Gidget	Fisher	Para (Pre School)	4.90	16.17 SY	Increase in hours
VanWerven, Nancy	Fisher	Para (Pre School)	4.90	16.17 SY	Increase in hours
Hanson, Kyle	LHS	Para	3.0	8.31 – 6.15.17	Kyle resigned his 6 hr position to accept this non continuing position.

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Koch, Joni	LMS	Teacher	1.0	6.27.16	Retirement

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Supplemental Assignments

Name	Location	Position	Effective	Comments
Bogues, Jody	LHS	Girls Who Code Summer Camp Advisor	July/Aug 2016	Grant program in CTE

Supplemental Resignations

Name	Location	Position	Effective	Comments
Taeckens, Adam	LHS	Wrestling Coach	6.21.16	Resignation

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)