



Lynden School District #504

Ensure that all students graduate college, career, and citizenship ready

August 10, 2017

School Board Meeting

Minutes

Lynden High School Library

6:30 P.M.

1. Call to Order, Welcome, Pledge of Allegiance and Roll Call

Meeting called to order at 6:32 P.M. Board members in attendance were Brian Johnson, Steve Jilk and Kelli Kettels. Directors Kevin Burke and Dominic Shiu were absent and excused. Student Directors Leslie Strandgard and Rubia Orellana were absent and excused.

2. Executive Session (30 minutes)

The Board consulted with legal counsel about current litigation.
Executive Session extended 10 minutes.
Executive Session closed at 7:10 P.M.

3. Re-open Board Meeting

Meeting re-opened at 7:13 P.M.

4. Good News

- Four middle school students applied and received summer scholarships to attend camps at WWU. The scholarship is the Clayton D. Millage Scholarship, Clay Millage was a science teacher at LMS for 12 years. These current 8th graders received: Abigail Tiesinga - WWU Odyssey of Science and Arts Class "Survival Science"; Cody Wallace - WWU Odyssey of Science and Arts Class: Robotics 1"; Melissa Brossow - WWU Odyssey of Science and Arts Class "Crafting with Circuits"; Harrison VanDeKop - WWU Odyssey of Science and Arts Class "Rocket Science 101". Congratulations to these students!
- The high school portable was successfully moved to the middle school. The move allows work to begin on the new biotechnology facility at the high school with a completion date scheduled for December 2017.
- Staff working during the summer months have been very productive in getting ready for the 2017-2018 school year.

5. Approval of Meeting Minutes

- July 13, 2017

Steve Jilk motioned to approve the meeting minutes seconded by Kelli Kettels. Motion carried by voice vote.

6. Consent Agenda

- 2017-18 General Fund \$109,668.90 Warrants 44981 – 45009 dated July 14, 2017
- 2017-18 ASB Fund \$2,737.58 Warrants 45010 – 45011 dated July 14, 2017
- 2016-17 General Fund \$282,866.13 Warrants 45012 – 45067 dated July 14, 2017
- 2016-17 Capital Projects \$4,394,343.20 Warrants 45068 – 45069 dated July 14, 2017
- 2016-17 ASB Fund \$2,560.58 Warrants 45070 – 45076 dated July 14, 2017
- 2016-17 Transportation Fund \$132,444.97 Warrants 45077 – 45077 dated July 14, 2017
- 2016-17 GF ACH \$1,000.69 Warrants 16170073 – 161700478 dated July 14, 2017
- 2016-17 General Fund \$112,467.21 Warrants 45112 – 45199 dated July 31, 2017
- 2016-17 Capital Projects \$53,791.51 Warrants 45200 – 45206 dated July 31, 2017
- 2016-17 ASB Fund \$2,697.10 Warrants 45207 – 45210 dated July 31 30, 2017
- 2017-18 General Fund \$19,994.93 Warrants 45211 – 45227 dates July 31, 2017
- 2017-18 ASB Fund \$111.24 Warrants 45228 – 45228 dated July 31, 2017

- 2016-17 General Fund \$4,162.51 Warrants 45229 – 45230 dated July 31, 2017
- 2016-17 GF ACH \$1,743.87 Warrants 161700479 - 161700494 dated July 31, 2017
- 2016-17 ASB ACH \$219.86 Warrants 161700495 – 161700495 dated July 31, 2017
Voided check #43165/Reissue \$20,917.42 Hampton Inn
- Payroll Direct Deposits \$1,734,068.70 dated July 31, 2017
- Payroll Vendor Warrants \$771,227.01 Warrants 45078 – 45111 dated July 31, 2017
- Personnel Action Items – July 13, 2017

Steve Jilk motioned to approve the consent agenda seconded by Kelli Kettels. Motion carried by voice vote.

7. Information from the Audience

None at this meeting.

8. Reports

- **Superintendent
Annual Report**

Jim Frey provided an annual report addressing the activities of the school district and recommendations for improving student learning and district operations. The report also ensures awareness of compliance with statutory requirements as specified in Policy #2106 (Program Compliance).

Teaching Assignments – Out of Endorsement

Jim Frey shared WAC 181-82-110 which identifies the process for approving teachers out of their endorsed area. Lynden School district has 3 teachers to consider approving for the 2017-2018 school year. The Board discussed the plans and experiences pertaining to each teacher.

Steve Jilk motioned to approve the Out of Endorsement Teaching Assignments seconded by Kelli Kettels. Motion carried by voice vote.

- **Teaching and Learning**
- **Finance and Operations
Budget Update - June**

Patti Fairbanks provided information on the June budget review containing a summary of financial status, enrollment, general fund comparative, and revenues and expenditures.

Budget 2017-2018

Patti Fairbanks and the Board reviewed the 2017-2018 budget and discussed increase in student enrollment, employee FTE, local taxes, general apportionment funding, curriculum and instruction support, general fund, student body fund, debt services fund, capital projects fund, transportation fund, and summaries by program. Patti addressed the priorities around the 2017-2018 budget including teaching and learning, technology, facilities and maintenance, and salaries and benefits. The board reviewed resources to continue to provide the best possible education for students.

9. Budget Hearing

*President, Brian Johnson opened the budget hearing at 8:00 P.M. for community comment.
No comments presented during the hearing.*

10. Adjourn Budget Hearing

Budget hearing adjourned at 8:01 P.M.

11. Budget Workshop

Board Meeting Schedule and Deliveries

The Board reviewed the 2017-2018 School Board Meeting calendar and will discuss committee involvement at a future board meeting.

Strategic Priorities

Jim Frey provided a draft of the school district strategic priorities for 2017-2020. Jim shared the districts mission, responsibilities, how they will be accomplished, and the strategies that will be focused on.

12. Action Items

Resolution No. 06-17 – Adopt 2017-2018 Budget

Steve Jilk motioned to approve Resolution No. 06-17 seconded by Kelli Kettels. Motion carried by voice vote.

Adopt middle school health curriculum

Elizabeth Hamming explained the need to adopt the 6th & 7th core middle school health curriculum prior to the start of the school year. Elizabeth provided details about the curriculum and the coordination of comprehensive social, emotional, mental health curriculum.

Steve Jilk motioned to approve the middle school health curriculum seconded by Kelli Kettels. Motion carried by voice vote.

13. Policy

- **Second Reading**

The Board reviewed the following policies for a second reading.

Policy #2024 – Online Learning

Policy #2255 - Alternative Learning Experience Courses

Policy #2410 – High School Graduation Requirements

Policy #5005 – Employment Disclosures Certification Requirements

Policy #5010 – Non-discrimination and Affirmative Action

Steve Jilk motioned to approve the above policies seconded by Kelli Kettels. Motion carried by voice vote.

14. Adjourn Meeting

Meeting adjourned at 8:32 P.M.

15. Closed Session (30 minutes)

- **Negotiations**

The Jim Frey & David VanderYacht provided an update on current negotiations.

Closed Session began 8:35 P.M.

Closed Session lasted 30 minutes

Closed Session adjourned 9:05 P.M.

Jim Frey
Superintendent

Brian Johnson
President

LYNDEN SCHOOL DISTRICT
Lynden, WA
Personnel Recommendations
August 10, 2017

New Hire, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Powell, Kristen	Isom	PE Teacher	.40	17.18 SY	Leave Replacement – Non Continuing

Change in Assignment, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

New Hire, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Change in Assignment, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Leave of Absence, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments

Leave of Absence, Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Resignations/Retirements/Terminations, Certificated Personnel

Name	Location	Position	FTE	Effective	Comments
Penner, Duane	LMS	Sped Teacher	1.0	7.17.17	Retracted acceptance of position.

Resignations/Retirement/Terminations/Classified Personnel

Name	Location	Position	Hrs.	Effective	Comments

Supplemental Assignments

Name	Location	Position	Effective	Comments
McKee, Marcus	LMS	8 th Grade Football Coach	8.28.17	Replaces Somers

Supplemental Resignations

Name	Location	Position	Effective	Comments
Sahagian, Scott	LHS	Asst Girl's Golf Coach	7.25.17	Resignation
Varner, Nyles	LHS	Asst Football Coach	7.25.17	Resignation

Employment with the district is subject to acceptable outcome of a criminal history records check and the requirements of RCW 28A.400)